

INFORMATION TO LATERAL ENTRY STUDENTS
ALLOTTED THROUGH GOVERNMENT QUOTA COUNSELLING 2022

Admission formalities to all Government quota allotted candidates starts from 9th September 2022 between 9.30 a.m to 3.00 p.m at the College campus in Surapet. Classes for Second year B.E/B.Tech (Lateral Entry) starts on 15th September,2022 at 10.00 am

List of documents to be submitted at the time of admission

I. ORIGINAL DOCUMENTS (arrange in this order)

1. REGISTRATION ORDER (Obtained after online registration at College campus)
2. Government Quota Allotment order
3. 10th Mark Sheet
4. 11th Mark Sheet (if applicable)
5. 12th Mark Sheet (if applicable)
6. Provisional/Diploma Certificate
7. Diploma Mark Statement from I to VI Semester/ Consolidated Diploma Mark statement
8. Permanent Community Card (BC,MBC,SC,SCA,ST)
9. Transfer Certificate
10. Conduct Certificate
11. Copy of Aadhaar card
12. Physical Fitness Certificate (Certificate -duly signed by a doctor)
13. First generation Graduate Concession Certificate-Tahsildar (Only For FIRST GRADUATE)
14. First Generation Graduate Concession Certificate undertaking (Only For FIRST GRADUATE)
15. Income Certificate from Tahsildar (For SC/SCC / ST candidates to avail Tuition fee waiver)

II. THREE SETS OF PHOTOCOPIES OF item No. 1 to 10

III. TWO COPIES OF ITEM NO. 11,13 AND 14 (Only for First Graduate)

IV. TWO COPIES OF ITEM NO.8, 11 AND 15 (Only SC/ST Candidates availing Tuition Fee waiver)

V. Please mention the department and Government Quota (e.g. CSE /GQ) on the right hand side corner of all the photo copies

**VI. RECENTLY TAKEN PASSPORT SIZE COLOUR PHOTOGRAPH OF STUDENT
(5 Nos.) FATHER/ MOTHER/ GUARDIAN (1 No.)**

VII. For Fee Particulars, see College Notice board.

DEMAND DRAFTS

- i) DD. for the Second Year Fee Payable (DD drawn in favor of Velammal Engineering College - payable at Chennai (College Office 044-26590758)**
- ii) DD. for Rs. 5000/- (DD drawn in favor of Velammal Engineering College-Caution Deposit - payable at Chennai (Not required for students admitted under scheme)**

NOTE :

- » Parent must accompany the student for admission formalities
- » Take enough number of photo copies of the documents before submitting it to the College

FOR FURTHER DETAILS REGARDING ADMISSION CONTACT:

MRS.KALPANA : 044-26590758

MR: SANTHANAJOTHI : 9788217440 (Only Regarding Hostel)

MR.CHINNASAMY.S : 9123547605 (Only Regarding Transport)