

**INFORMATION TO STUDENTS APPLYING FOR SECOND YEAR B.E / B.TECH
(LATERAL ENTRY FOR DIPLOMA HOLDERS)**

With reference to B.E /B. Tech Lateral Entry admission 2022-23 you are requested to report to the admin. office from 12th September to 14th September,2022 at the VELAMMAL ENGINEERING COLLEGE campus Velammal NewGen Park, Ambattur-Redhills Road, Surapet, Chennai – 66.

Classes for Second Year B.E/B.tech starts from 15th September,2022 at 10.00 am

A. Original Documents:-

- 1) 10th Mark Statement
- 2) 12th Mark Statement (if applicable)
- 3) Provisional / Diploma Certificate
- 4) Diploma Mark Statement from I to VI Semester/
Consolidated Diploma Mark Statement
- 5) Permanent Community Certificate (BC/MBC/SC/ST)
- 6) Transfer Certificate
- 7) Conduct Certificate
- 8) Copy of Aadhaar Card

B. Three sets of photo copy of all documents mentioned above.

C. Recently taken passport size colour photograph of student – 3 nos.,One photograph of both father and mother. Photograph of Guardian if availing Hostel Facility

D .For Fee Particulars, see College Notice board/ 044-26590758

DEMAND DRAFTS

- i) DD. for the Second Year Fee Payable (DD drawn in favor of Velammal Engineering College - payable at Chennai (College Office 044-26590758)
- ii) DD. for Rs. 5000/- (DD drawn in favor of Velammal Engineering College-Caution Deposit - payable at Chennai (Not required for students admitted under scheme)

NOTE :

- » Parent must accompany the student for admission formalities
- » Take enough number of photo copies of the documents before submitting it to the College

FOR FURTHER DETAILS REGARDING ADMISSION CONTACT:

MRS.KALPANA : 044-26590758

MR: SANTHANAJOITHI : 9788217440 (Only Regarding Hostel)

MR.CHINNASAMY.S : 9123547605 (Only Regarding Transport)