



Velammal Engineering College
(An Autonomous Institution, Affiliated to Anna University – Chennai)
Velammal Newgen Park Ambattur – Redhills Road , Chennai-600 066

OFFICE OF THE CONTROLLER OF EXAMINATIONS
APPLICATION FOR CORRECTION IN CERTIFICATES

1.	Name and Address of the candidate (NAME AS REGISTERED IN COE OFFICE)	
2.	Register Number (12 Digits)	
3.	Course / Branch / Semester	
4.	Date of Birth	
5.	New name (Name to be updated) in CAPITAL LETTERS	
6.	Proof for New Name (Tamil Nadu Gazette page no. (in case of name change) /10 th & 12 th Mark statement (in case of correction, WHILE UNDERGOING THE COURSE)	
7.	Date of issue of Proof Attached	
8.	Contact Phone number & Email ID	
9.	Details of Demand Draft (In Favour of “VEC Examinations” payable at Chennai)	DD No.: Bank and Branch: IFSC: Date:

List of Enclosures:

1. _____ 3.
2. _____ 4.

DECLARATION

I hereby declare that all the details furnished above are true and correct to the best of my knowledge and belief.

Date: _____

Signature of the Candidate

Verified & Recommended

Forwarded

Head of the Department

PRINCIPAL

FOR OFFICE USE ONLY

Certificate issued on : _____	Prepared by : _____
Certificate No. : _____	Examined by : _____

Date on which the D.D. was sent to Bank : _____

CONTROLLER OF EXAMINATIONS